



## **Finance Graduate Assistant**

The Else School of Management is seeking a graduate student to support Professor Ken Qiu's research and the Financial Services concentration, including the Louis Wilson Fund, a student managed fund that provides students an educational opportunity through active portfolio management.

### **Duties:**

- Assist in equity valuation and portfolio management projects in the Louis Wilson Student Investment Fund.
- Assist with the Louis Wilson Fund Advisory Board and meetings.
- Tutor Millsaps undergraduate students taking undergraduate finance courses, including FINC3000, FINC3900, and FINC4000.
- Assist with the CFA Institute's Ethic and Research challenges.
- Assist in other academic projects assigned by Ken Qui, as well as projects from ELSWORKS as needed.

### **Qualification:**

- Detail-oriented, organized, and capable of multitasking and prioritizing tasks
- Mature individual with the desire to help others
- Strong interpersonal skills
- Time management skills
- Collaborative working style with the ability to work independently

### **Preferred Skills:**

- Economics or Finance background with strong analytic skills
- Experience with analytics software, Stata preferred
- Desire to work in the Financial / Stock Market / Investments sector(s)

### **Eligibility:**

- Admitted and enrolled to a Millsaps graduate program.
- Enrolled full-time (min 9 credit hours per semester)
- US citizens, permanent residents, or international student

### **Additional Benefits:**

- The graduate assistant will receive a ticket to attend the CFA Society MS annual Forecast Dinner event, and have other opportunities to meet with other local finance professionals.

### **Work and Compensation:**

- Graduate Assistants will work part-time for Fall and Spring semesters.
- The salary for the 2023-2024 academic year is \$2,000 per semester. Paychecks will be distributed on a monthly basis (Sept, Oct, Nov, Dec; Feb, Mar, Apr, May)

### **How to Apply and Deadline:**

- Submit your cover letter and resume: <https://www.surveymonkey.com/r/NP3LBGL>
- Deadline: May 1.

### **Have questions?**

Contact Christine Rials, Director of Graduate Admissions

[rialscj@millsaps.edu](mailto:rialscj@millsaps.edu)

601-519-0609